MARINA COAST WATER DISTRICT

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Board of Directors
Budget and Personnel Committee Meeting
Marina Coast Water District
June 7, 2022 at 5:30 p.m.

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the June 7, 2022 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:
https://us02web.zoom.us/j/81365615127?pwd=ZWg1Sjk0cmdyOHBaZU9qNnBlZ3ovQT09
Passcode: 257832

To join via phone: 1-669-900-6833
Webinar ID: 813 6561 5127
Passcode: 257832

Committee Members
Gail Morton
Jan Shriner
Herbert Cortez - Alternate

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call

2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*

3. Approve the Draft Minutes of the April 5, 2022 Meeting

4. Receive an Update on the Investment Policy

5. Identify Agenda Items for the Next Committee Meeting

6. Committee Member Comments

7. Adjournment

Draft Minutes
Budget and Personnel Committee Meeting

April 5, 2022

1. Call to Order:

The April 5, 2022 Budget and Personnel Committee meeting was called to order at 6:32 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Director Morton
- Staff: Remleh Scherzinger, Kelly Cadiente, Rose Gill, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There was no public comment.

3. Approve the Draft Minutes of the March 1, 2022 Meeting:

Director Morton made a motion to approve the minutes of March 1, 2022. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Morton, Shriner), 0-Noes, and 0-Absent.

4. Receive a Covid Update:

Ms. Gill commented that everything was status quo and there had been no reports of Covid exposure since January. Mr. Scherzinger stated that the District is in the process of preparing to open Customer Service up to the public again and will do so once a vacancy in that department is filled and trained.

5. Receive an Update on the Recruitment for the District Engineer and Director of Administrative Services Positions:

Ms. Gill gave an update on the recruitment for the District Engineer and Director of Administrative Services Positions.   She noted that the recruitment firm has advised that is a very small pool of candidates to select from for the District Engineer position, and many other agencies are having the same difficulty. Ms. Gill said that for the Director of Administrative Services position, most did not meet the qualifications. Ms. Gill added that the recruitment firm said additional feedback they received is that the salaries are not high enough which was also contributing to the lack of applicants. Discussion followed.

6. Receive a Budget Update:

Ms. Cadiente gave a presentation and reviewed the draft budget with the Committee members. Discussion followed.

7. Identify Agenda Items for the Next Committee Meeting:

Mr. Scherzinger commented that a recruitment update may come back depending on how things go, but the Covid update will not return.

8. Committee Member Comments:

President Shriner thanked staff for their extra efforts in getting things done.

9. Adjournment:

Meeting adjourned at 7:34 p.m.